

MANUALE PRIVACY	 MICA MADE IN ITALY
Documentazione redatta in ottemperanza a quanto disposto dal GDPR 2016/679 "Regolamento generale sulla protezione dei dati" e dalla normativa nazionale vigente	MICA SRL Via Della Fornace, 137 31023 Castelmolin di Resana (TV) Tel. +39.0423.784867 - Fax +39.0423.783414 eM.: mica@maglificiomica.it

INFORMATION NOTICE ON THE TREATMENT OF PERSONAL DATA PURSUANT TO AND FOR THE EFFECTS OF ART. 13 OF REGULATION (EU) 2016/679 ("GDPR")

With this information notice, MICA SRL provides Data Subjects attributable to its Customers with information on the processing of personal data concerning them.

Who processes personal data

The Data Controller, namely the entity that determines the purposes and means of the processing of personal data, is MICA SRL, with registered office in Via Della Fornace, 137 - 31023 Castelmolin di Resana (TV), contactable at the following details: +39.0423.784867, mica@maglificiomica.it.

Purpose and legal basis of the processing

The processing of personal data is carried out for the following purposes and by virtue of the respective legal bases:

Purpose	Legal basis (art. 6 GDPR)
Establishment and execution of ongoing contractual relationships, as well as any pre- and post-sales assistance activities.	Execution of a contract or pre-contractual measures. Legal obligation.
Fulfillment of all operations imposed by regulatory obligations, tax and revenue provisions, and prescriptions provided for by anti-money laundering regulations.	Legal obligation.
Operations strictly connected and instrumental to the initiation of the aforementioned relationships, including the acquisition of information prior to the conclusion of the Contract. Management of relations with the Customer for administration, accounting, orders, shipments, invoicing, services, and management of any out-of-court dispute resolution where provided.	Execution of a contract or pre-contractual measures.
Management of any legal litigation.	Legitimate interest of the Controller, strictly limited to the establishment, exercise, and defense of a right.
Measurement of customer satisfaction levels, processing of statistics for internal use.	Legitimate interest of the Controller, strictly limited to checking internal quality standards.

Nature of data provision

The provision of personal data necessary for the fulfillment of legal obligations, for the establishment of the contractual relationship, or for its execution is mandatory. Failure to provide data makes it impossible to follow up on the requests of the Data Subject or to execute the contract. Consent to the processing of personal data, where requested, is optional and does not preclude the provision of services; if granted, it may be revoked at any time, without prejudice to the lawfulness of the processing based on the consent given before the revocation.

Communication of data

Subject to compliance with current regulations, personal data may be communicated, exclusively for the pursuit of the purposes mentioned in this information notice, to:

- Companies belonging to the same corporate group;
- Entities to which it is necessary to communicate data for the execution of a contract to which the Data Subject is a party or for the execution of pre-contractual measures adopted at their request, as well as, in general, for the pursuit of the purposes mentioned in this information notice;
- Entities in charge of credit management such as, for example, factoring companies, credit institutions, debt collection companies, credit insurance companies, commercial information companies;
- In particular, entities that carry out processing activities on behalf of the Controller as Data Processors pursuant to art. 28 GDPR, such as, by way of non-limiting example: professionals and/or Companies appointed to perform activities in the administrative-accounting, legal, commercial, managerial, technical, and IT fields. The complete and updated list of Processors can be known, by those entitled, upon request at the registered office of the Controller;
- Entities authorized to access data by current legislation and/or to which data must be communicated in execution of legal obligations.

Personal data may be processed by employees and collaborators assigned to the competent offices of the Data Controller, explicitly authorized for processing based on art. 29 of the GDPR and the national legislation in force.

Data transfers abroad

Data is not transferred outside the European Union; any use of technological solutions involving the transfer of data towards non-European third countries may take place exclusively in compliance with articles 44 et seq. GDPR (in the presence of adequacy decisions and/or appropriate safeguards, always on condition that data subjects have enforceable rights and effective legal remedies, or provided that it falls, case by case, within one of the specific derogations provided for by the regulations).

30/07/2026	v. 03.00	LIE - Informativa aziendale - CLIENTI	Studio Privacy©2026 Tutti i diritti riservati
MICA SRL			Partita IVA/C. Fiscale: 03481770265

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Data retention periods

Data is retained for a period of time no longer than the achievement of the purposes indicated in this information notice. In particular, data will be kept in our archives according to the following parameters:

- **Data processed for the fulfillment of the obligations referred to in art. 2220 of the Italian Civil Code:** 10 years, without prejudice to any delayed payments of fees that justify its extension;
- **Data processed for purposes other than the previous ones, within the scope of the contractual relationship and referred to in this information notice:** until the expiry of the contract and/or the commercial supply relationship.

In relation to the specific limitation periods provided for by the legal system, data necessary for the establishment, exercise, or defense of a right in judicial proceedings may be subject to longer retention periods.

The check on the obsolescence of data retained in relation to the purposes for which it was collected is carried out periodically.

Rights of the Data Subject

The Data Subject has the right to obtain, in the cases provided for, access to their personal data and the rectification or erasure of the same, or the restriction of processing concerning them, or to object to the processing (articles 15 et seq. of the GDPR), by contacting the Data Controller at the following email address: mica@maglificiomica.it.

Right to lodge a complaint

The Data Subject who believes that the processing of personal data relating to them takes place in violation of the provisions of the GDPR has the right to lodge a complaint with the Garante (the Privacy Authority), as provided for by art. 77 of the GDPR itself, or to seek appropriate judicial remedies (art. 79 of the GDPR).

Castelminio di Resana, 15/07/2026

MICA SRL

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